

Site Visit Programmatic Questions

Catholic Charities of St. Cloud

9/9/2015

1. Update Report

- Review your two most recently submitted Update Reports: are you meeting Report Count goals?
Numbers this year have been down slightly. Mishon thought the numbers are economically driven and do vary from year to year.
- Note any significant differences between the reports: are programs stable? Improving? What do the reports indicate about progress in your programs? Grantee's pregnancy counseling and adoption program has been stable and has been in place for many years.

2. Work Plan

- Review your 2012-16 grant application's description of the program you are asking to be funded. Note the services and activities you said you would provide and the number of clients you would serve.
- Prepare a short summary of your current program(s) and the number of clients being served. How does what you describe in the application compare with what you are currently providing? Have any programs and/or activities or services been added or removed? Have the number of clients being served per quarter decreased or increased since October, 2012? Is there anything particular you want to share about your current program to explain its current status?
- Do you anticipate making any changes to the 2015-16 Work Plan? If so, in what way and for what reasons? No.

3. Fiscal Review

- Review of the 2014-15 expenditures spreadsheet
- Have you or do you intend to revise your 2015-16 budget justification? Keep in mind that the current budget justification remains in effect until a revision is approved.
- Review the guidelines regarding expectations for invoice and verification submissions (attached), and the new requirement to submit both to financial for invoice payment. Review MDH's efforts to move to paperless invoicing.
- If your Financial Reconciliation has taken place, the findings will be reviewed. The financial reconciliation has not taken place yet in this grant cycle.
- If you have an elevated risk designation, and your report cited any concerns, these will be discussed. N/A

4. Grant Closeout Form

- You will have an opportunity to review a draft of your Grant Closeout Form. The Close Out Form was discussed.

5. 2014-16 Evaluation (availability of items below depend on date of site visit)

- Your 2014 Evaluation Report Summary will be discussed.

- Your 2015-16 Evaluation Plan will be discussed. Any suggestions provided in your 2013-14 Report Summary should be included in the plan, if you are continuing the same evaluation. If you are planning a new evaluation, details will be discussed. The evaluation Plan for this grantee will be on safe sleep and wellbeing. They have subcontracted some of the work for the evaluation plan. Progress is being made.

6. Positive Alternatives website

- The PA website is being/has been reconfigured. Its scope is reduced. Resources for grantees will remain basically the same.
- Consider providing suggestions for additions/deletions

7. Provide Updates

- Have you made any changes to your application Face Sheet data?
Yes, changes were made.
- Do you want to revise your website posting?
No changes at this time.

8. Issues specific to this grantee

9. Tour of Facility

- If your facility has been remodeled or updated with grant funds, be prepared to provide a tour of the area
- If grant-funded activity areas have been significantly altered, be prepared to provide a tour of the area
A tour of the Center was provided.

10. How can MDH be more supportive of your program?

Suggestion were made to include help with advertising and outreach for grantees. Another idea would be to help in the facilitation of PA grantees working together with resources and programs in partnership.

11. Other?

Grantee expressed appreciation for the funding provided through Positive Alternatives Grant and suggested that the program they offer through the funding would not exist without the PA grant.